

8-29-1978

Meeting Minutes

WKU Council of Academic Deans

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MINUTES

COUNCIL OF ACADEMIC DEANS
August 29, 1978

Dr. Davis called the meeting to order at 9:06 a.m. Present were Deans Sandefur, Hourigan, Mounce, Russell, Chelf, Gray, Sutton, Hardin, Nelson, and Robinson. Dr. Hegen was present for Dean Cravens and one guest, Mr. Joe Osborne from the Computer Center, was present.

The minutes of the August 1, 1978 and August 16, 1978 meetings were approved as presented.

Faculty Load Assignment Reports--Mr. Osborne explained that Computer Center personnel have been working on a major revision of the system which will reduce clerical work and increase accuracy. A manual will be distributed and meetings will be held in each college prior to distribution of forms on September 13, 1978.

Time and Frequency of Meetings--The Deans agreed to meet weekly on Tuesdays at 9:00 a.m., with agenda items due by 3:00 p.m. on Thursdays.

Dr. Sutton distributed enrollment data and indicated that headcount will remain stable even though FTE will be down.

Dr. Davis reported that he has met with Mr. Gibson concerning ideas for academic publicity and asked the Deans to think seriously about a plan for countering the trend toward declining enrollment.

Dr. Davis requested that the deans supply in writing sometime this week information concerning measures of academic excellence. Deans Sandefur, Hourigan, Mounce, Nelson, and Russell reported on data accumulated thus far.

Dr. Hegen distributed copies of a report on his South American trip and described current and planned W.K.U. involvement in that area. Dr. Hegen was commended by the deans for the progress he has made in promoting the international education effort. Deans Sandefur and Russell also reported on involvement and potential involvement in international education.

Dr. Chelf initiated discussion concerning the fee charged for C.E.U. credit and suggested a plan whereby the fee would be determined by the cost of offering a particular program and C.E.U.'s awarded on the basis of hours involved. The Chelf-Sandefur motion that the deans endorse the flexibility outlined was passed with one dissenting vote (Gray).

Dr. Mounce suggested that a count be kept of traffic in the offices during the Saturday morning openings to determine need for this effort. After discussion indicating lack of Saturday morning activity, a Mounce-Russell motion that further consideration be given to discontinue the opening of offices on Saturdays was passed unanimously.

Dr. Davis postponed discussion of faculty evaluation for two weeks. He also indicated that committees will be planning for the necessary summer session changes and that such plans will be discussed at next week's meeting.

The meeting was adjourned at 11:50 a.m.

Respectfully submitted,

Faye Robinson
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